When You Send an E-Mail on an Unclassified System
✓ Both Your Desktop & the Recipient’s Make “Temp” Copies
✓ Your Server, the Recipient’s, & Some Along the Way Make Copies
✓ Someone Along the Way Could Intercept/Read It

Never Transmit
✓ Classified Information
✓ Unclassified Information about Operations, Security, etc.
✓ Personal Details an ID Thief Might Use